Technology Disposal Checklist

A checklist for safely disposing of old farm technology, helping owners wipe data, remove accounts, and recycle devices responsibly. Print a copy, check off each item as you complete it, and keep the sheet with your records.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
List devices to dispose of	☐	☐	☐
Back up needed files	☐	☐	☐
Sign out of all accounts	☐	☐	☐
Remove devices from account lists	☐	☐	☐
Erase the data per the maker's steps	☐	☐	☐
Remove batteries if advised	☐	☐	☐
Choose a recycler	☐	☐	☐
Keep a receipt or record	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Do not toss devices in the trash, and check state and local rules for electronics recycling.

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