Farm USDA Program Enrollment Checklist

A checklist for USDA program enrollment compliance, used by farm owners enrolling in several USDA programs to keep applications, agreements, records and reports in one place and confirm each rule with the local USDA service center.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Program enrollment confirmation letters	☐	☐	☐
Signed agreement and any amendments	☐	☐	☐
Farm number and operator eligibility records	☐	☐	☐
Farm and field maps on file	☐	☐	☐
Acreage and crop reports filed	☐	☐	☐
Social and tax identification forms current	☐	☐	☐
Payment or reimbursement records	☐	☐	☐
Reporting dates on your calendar	☐	☐	☐
Agency contact name and phone	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Confirm current rules and deadlines with the local USDA service center before each reporting period, and keep copies of everything you submit.

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