Farm Rural Microentrepreneur Assistance Program Compliance

A checklist for Rural Microentrepreneur Assistance Program compliance, used by microbusinesses using small loans and training to keep applications, agreements, records and reports in one place and confirm each rule with USDA Rural Development.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Rural Microentrepreneur Assistance Program application and approval letter	☐	☐	☐
Signed agreement and any amendments	☐	☐	☐
Business plan and loan agreement	☐	☐	☐
Training and technical assistance logs	☐	☐	☐
Financial statements for the business	☐	☐	☐
Loan payment records	☐	☐	☐
Payment or reimbursement records	☐	☐	☐
Reporting dates on your calendar	☐	☐	☐
Agency contact name and phone	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Confirm current rules and deadlines with USDA Rural Development before each reporting period, and keep copies of everything you submit.

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