# Farm Regional Conservation Partnership Program Compliance

A checklist for Regional Conservation Partnership Program compliance, used by producers within partner-led conservation projects to keep applications, agreements, records and reports in one place and confirm each rule with your NRCS office.

Farm / unit: _____ Date: _____ By: _____

| ITEM | OK | FIX | N/A |
|---|---|---|---|
| Regional Conservation Partnership Program application and approval letter | ☐ | ☐ | ☐ |
| Signed agreement and any amendments | ☐ | ☐ | ☐ |
| Partner agreement and project area | ☐ | ☐ | ☐ |
| Contract and plan on file | ☐ | ☐ | ☐ |
| Practice installation records | ☐ | ☐ | ☐ |
| Partner reporting contacts | ☐ | ☐ | ☐ |
| Payment or reimbursement records | ☐ | ☐ | ☐ |
| Reporting dates on your calendar | ☐ | ☐ | ☐ |
| Agency contact name and phone | ☐ | ☐ | ☐ |

**NOTES / REPAIRS NEEDED**

**TIP** Confirm current rules and deadlines with your NRCS office before each reporting period, and keep copies of everything you submit.



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