Farm Food Retail License Checklist

A checklist for getting a food retail license, used by farms that sell food directly at stores, stands or on-farm shops. Review it with the people involved and update it whenever your operation changes.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Confirm license category	☐	☐	☐
Sales area layout and storage	☐	☐	☐
Handwashing and sink setup	☐	☐	☐
Cold holding equipment ready	☐	☐	☐
Sourcing records for resale items	☐	☐	☐
Labeling and signage reviewed	☐	☐	☐
Application and fees submitted	☐	☐	☐
Inspection appointment scheduled	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Check state and local health rules before opening a farm store or stand.