Farm Fair Trade Certification Checklist

A checklist for Fair Trade certification, used by producers and buyers who want products labeled under a fair trade program. Fill it in with a pen, share it with your team, and store it with related paperwork.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Choose a certifying program	☐	☐	☐
Group or farm structure described	☐	☐	☐
Worker pay and conditions documented	☐	☐	☐
Premium use records started	☐	☐	☐
Environmental practice records gathered	☐	☐	☐
Application and fees submitted	☐	☐	☐
Audit appointment scheduled	☐	☐	☐
Label rules reviewed	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Contact the program office for current standards and fees before you apply.