Farm Emergency Community Water Assistance Grant Compliance

A checklist for Emergency Community Water Assistance Grant compliance, used by rural communities repairing or restoring water supply to keep applications, agreements, records and reports in one place and confirm each rule with USDA Rural Development.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Emergency Community Water Assistance Grant application and approval letter	☐	☐	☐
Signed agreement and any amendments	☐	☐	☐
Emergency description and system records	☐	☐	☐
Engineering estimates and bids	☐	☐	☐
Procurement and invoice records	☐	☐	☐
Progress and final reports	☐	☐	☐
Payment or reimbursement records	☐	☐	☐
Reporting dates on your calendar	☐	☐	☐
Agency contact name and phone	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Confirm current rules and deadlines with USDA Rural Development before each reporting period, and keep copies of everything you submit.

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