Farm Business & Industry Loan Compliance

A checklist for Business and Industry loan compliance, used by rural businesses with guaranteed loans to keep applications, agreements, records and reports in one place and confirm each rule with USDA Rural Development.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Business and Industry loan application and approval letter	☐	☐	☐
Signed agreement and any amendments	☐	☐	☐
Business plan and financial projections	☐	☐	☐
Lender and guarantee documents	☐	☐	☐
Collateral and insurance records	☐	☐	☐
Job and project reports	☐	☐	☐
Payment or reimbursement records	☐	☐	☐
Reporting dates on your calendar	☐	☐	☐
Agency contact name and phone	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Confirm current rules and deadlines with USDA Rural Development before each reporting period, and keep copies of everything you submit.

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