Farm Aquaculture Grant Program Compliance

A checklist for Aquaculture Grant program compliance, used by fish and shellfish growers with grant funds to keep applications, agreements, records and reports in one place and confirm each rule with the awarding agency.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Aquaculture Grant program application and approval letter	☐	☐	☐
Signed agreement and any amendments	☐	☐	☐
Project scope and budget	☐	☐	☐
Permit and lease records	☐	☐	☐
Production and sales records	☐	☐	☐
Progress and final reports	☐	☐	☐
Payment or reimbursement records	☐	☐	☐
Reporting dates on your calendar	☐	☐	☐
Agency contact name and phone	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Confirm current rules and deadlines with the awarding agency before each reporting period, and keep copies of everything you submit.