Farm Gift Box Business Checklist

A farm gift box business checklist for growers who pack and ship gift boxes of farm goods. It covers products, packing, labels, shipping, and customer service in one pass.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Choose products for each box	☐	☐	☐
Confirm food rules for each item	☐	☐	☐
Source boxes and packing material	☐	☐	☐
Design labels and a card insert	☐	☐	☐
Set box prices and shipping fees	☐	☐	☐
Test packing for transit damage	☐	☐	☐
Choose a carrier and cutoff days	☐	☐	☐
Set up order and payment steps	☐	☐	☐
Plan holiday rush staffing	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Mail a test box to a friend first and ask how it looked and tasted when it arrived.

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