Recall Plan for Produce

A template for a produce recall plan. It outlines who does what and how to trace and notify if a problem occurs. Fill it in by hand and file it so you can compare notes year to year.

Farm / unit: _____ Date: _____ By: _____

Recall team and contacts

Trigger for a recall

Product tracing steps

Customer notification steps

Agency contact list

Product disposal plan

Communications plan and notes

Practice and review record

TIP Review with your insurance agent and the FDA, and practice the plan on a regular schedule.