Produce Packaging Checklist

Use this checklist when packaging produce for sale. It helps crews confirm clean containers, correct labels, and good stacking before product leaves the farm. Print a copy for each season and keep the filled pages with your farm records.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Containers are clean and sound	☐	☐	☐
Correct size and type for product	☐	☐	☐
Labels match the contents	☐	☐	☐
Product is dry and cool	☐	☐	☐
Packs are filled evenly	☐	☐	☐
Boxes stack without crushing	☐	☐	☐
Lot code is on each pack	☐	☐	☐
Packing records are signed	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Check a few packs each hour to catch labeling and fill problems before a whole pallet is built.