Horticulture & Specialty Crops | CHECKLIST

GAP Audit Checklist for Produce

Use this checklist to prepare for a produce GAP audit. It helps growers collect records and spot gaps before the auditor arrives. Print a copy for each season and keep the filled pages with your farm records.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Food safety plan is current	☐	☐	☐
Water test records on file	☐	☐	☐
Worker training records complete	☐	☐	☐
Handwash and restrooms stocked	☐	☐	☐
Soil amendment records ready	☐	☐	☐
Animal control steps documented	☐	☐	☐
Sanitation logs filled in	☐	☐	☐
Traceability records tested	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Confirm the exact audit scheme and requirements with your buyer or the auditing body.