Farm Supply Order Form

A farm supply order form for requesting feed, seed, parts and other supplies from a vendor, so the farm keeps a written record of what was ordered, quantities and delivery details.

Farm / unit: _____ Date: _____ By: _____

Order date _____

Vendor name _____

Ordered by _____

Item description _____

Quantity needed _____

Unit and package size _____

Delivery or pickup choice _____

Needed by date _____

Account or PO reference _____

Approved by _____

NOTES / CALCULATIONS

TIP Compare the invoice to the order when goods arrive and note any difference.