Farm Efficiency Audit Checklist

A farm efficiency audit checklist for finding wasted time, travel, handling and materials in daily work, so owners can pick a few changes that save effort.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Daily routes and walking paths	☐	☐	☐
Equipment idle time	☐	☐	☐
Repeated trips for tools	☐	☐	☐
Feed and supply handling steps	☐	☐	☐
Layout of barns and shop	☐	☐	☐
Record keeping duplication	☐	☐	☐
Machine downtime causes	☐	☐	☐
Crew task overlap	☐	☐	☐
Waste or spoilage points	☐	☐	☐
Changes to test listed	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Watch a normal day without changing anything first, then pick one or two fixes to try.