# Farm Daily Review Template

A farm daily review template for a quick end-of-day recap of work done, problems found and tomorrow's priorities, so nothing is lost between shifts or workers.

Farm / unit: _____ Date: _____ By: _____

## Date and weather

## Work completed

## Work left undone

## Animal observations

## Equipment issues

## Supplies running low

## Safety concerns

## Visitors or deliveries

## Plan for tomorrow

**TIP** Take two minutes at the same time each evening and keep the sheets in one binder.