Tree Board Handbook Template

A tree board handbook template for volunteer boards advising on community trees. Use it to describe the purpose, roles, meetings, and responsibilities.

Farm / unit: _____ Date: _____ By: _____

Board purpose

Legal authority

Member roles

Meeting practices

Tree care responsibilities

Planting program

Public education

Budget and funding

Annual reporting

TIP Check your local ordinance for what a tree board is allowed to do, and keep meeting records.