FFA Transportation Checklist

Transportation checklist for FFA trips covering drivers, vehicles, permission, routes, and communication so advisors can arrange safe travel for students. Print it and keep a copy with your chapter records.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Get school approval for travel	☐	☐	☐
Confirm approved drivers	☐	☐	☐
Check driver licenses per school rules	☐	☐	☐
Inspect vehicles before departure	☐	☐	☐
Collect permission forms	☐	☐	☐
Plan routes and stops	☐	☐	☐
Take attendance at each stop	☐	☐	☐
Share emergency contacts	☐	☐	☐
Review rules with students	☐	☐	☐
Record the return time	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Follow your school district's transportation policy and check state rules for student travel.