FFA | CHECKLIST

FFA Field Trip Checklist

Field trip checklist for an FFA advisor and chaperones covering approvals, transportation, supplies, supervision, and follow-up, so members travel safely and learn from the visit.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Get school approval for the trip	☐	☐	☐
Confirm the host and schedule	☐	☐	☐
Collect signed permission forms	☐	☐	☐
Arrange safe transportation	☐	☐	☐
Assign chaperones to groups	☐	☐	☐
Pack first aid and water	☐	☐	☐
Review rules with students	☐	☐	☐
Take attendance at each stop	☐	☐	☐
Send thank-you notes after	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Review the checklist with chaperones before departure so every adult knows the plan.

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