FFA | CHECKLIST

FFA Farmers Market Booth Checklist

Farmers market booth checklist for FFA members selling products, covering permits, display, signs, cash handling, food safety, and cleanup so the booth runs smoothly. Print it and keep a copy with your chapter records.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Confirm market rules and booth space	☐	☐	☐
Check state and local permits	☐	☐	☐
Prepare and label products	☐	☐	☐
Set up tables and shade	☐	☐	☐
Post price and product signs	☐	☐	☐
Prepare a cash box and change	☐	☐	☐
Keep food at safe conditions	☐	☐	☐
Greet and thank customers	☐	☐	☐
Pack up and clean the area	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Check market rules and state food laws well before your first day.