FFA | WORKSHEET

FFA Committee Planning Worksheet

Worksheet for planning an FFA committee, helping chairs record the purpose, members, tasks, supplies, and report dates so work gets done and the full chapter stays informed.

Farm / unit: _____ Date: _____ By: _____

Committee name _____

Committee chair _____

Committee members _____

Purpose of the committee _____

Tasks to complete _____

Person responsible for each task _____

Supplies or help needed _____

Dates for progress reports _____

NOTES / CALCULATIONS

TIP Hand one copy to every committee member at the first meeting so tasks are clear to everyone.