FFA | TEMPLATE

# FFA Chapter Handbook Template

Printable FFA chapter handbook outline for advisors and officers to fill in chapter history, purpose, officer roles, meeting routines, and member expectations in one place for the whole chapter.

Farm / unit: _____ Date: _____ By: _____

## Chapter name and charter history

## Purpose and mission statement

## Officer roles and duties

## Meeting schedule and routine

## Membership requirements

## Committees and their jobs

## Awards and degree overview

## Contact list for advisors and officers

**TIP** Review the handbook with new officers each fall and note changes in the margins before reprinting a clean copy.