Feed Field Day Planning Guide

A guide to planning a feed or forage field day. Organizers use it to arrange speakers, stops, safety and follow-up for a farm audience.

Farm / unit: _____ Date: _____ By: _____

1. Set the goal and audience
2. Pick a date and backup date
3. Choose the host farm and stops
4. Invite speakers and partners
5. Plan parking, restrooms and signs
6. Prepare handouts
7. Review safety and insurance
8. Promote the event
9. Collect feedback after

YOUR NOTES

TIP Check with your insurer and local extension office about hosting guests on the farm.