Lockout/Tagout Procedure Template

A lockout and tagout procedure template for farm shops and equipment, outlining who may service machines, which energy sources to isolate, and how to verify a safe state.

Farm / unit: _____ Date: _____ By: _____

Machine or equipment name

Authorized workers

Energy sources to isolate

Shutdown steps

Lock and tag placement

Stored energy release steps

Test to confirm zero energy

Restart steps and notifications

Procedure review date

TIP Post each procedure at the machine and train anyone who services it so the steps are followed the same way every time.