Farm Insurance Claim Preparation Checklist

A farm insurance claim preparation checklist for owners to gather records, photos, contacts, and notes so claims after a loss can be filed and processed smoothly.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Policy and agent contact	☐	☐	☐
Photos and video of damage	☐	☐	☐
List of damaged items	☐	☐	☐
Receipts and inventory records	☐	☐	☐
Temporary repairs recorded	☐	☐	☐
Safety hazards noted	☐	☐	☐
Dates and times of loss	☐	☐	☐
Notes on conversations	☐	☐	☐
Claim number saved	☐	☐	☐
Follow up schedule	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Talk with your insurance agent about covered losses and deadlines, and keep records of everything you spend.

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