Farm Accountant Interview Checklist

A checklist of questions for interviewing an accountant to handle farm books and taxes. Helps owners choose someone who understands farm records and accounting methods.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Experience with farm clients	☐	☐	☐
Understanding of farm tax methods	☐	☐	☐
Services offered and not offered	☐	☐	☐
Software and records approach	☐	☐	☐
How often you would meet	☐	☐	☐
How fees are explained	☐	☐	☐
Availability at tax deadlines	☐	☐	☐
References from other farms	☐	☐	☐
Licenses and credentials	☐	☐	☐
Communication style fits	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Ask for a written scope of services, and check credentials with the state board for professional licensing.