Cost-Share Program Application Checklist

A checklist for applying to a conservation or farm cost-share program. Helps producers prepare paperwork and plan the practice before meeting program staff before they apply.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Contact the program office	☐	☐	☐
Confirm eligibility and farm records	☐	☐	☐
Identify the practice you want to install	☐	☐	☐
Get a conservation plan if needed	☐	☐	☐
Collect land ownership or lease proof	☐	☐	☐
Gather cost quotes	☐	☐	☐
Complete the application	☐	☐	☐
Note ranking and signup periods	☐	☐	☐
Do not start work before approval	☐	☐	☐
Keep receipts and photos	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Ask program staff about approval timing before you spend any money, since early work may disqualify a practice.