Equine | CHECKLIST

Horse Project Fundraiser Checklist

This printable Horse Project Fundraiser Checklist helps horse owners and barn managers plan a fundraiser for a horse project or club. Print a fresh copy as needed and keep completed pages with your other barn records.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Set the purpose	☐	☐	☐
Choose fundraiser type	☐	☐	☐
Get leader approval	☐	☐	☐
Check local rules	☐	☐	☐
Recruit helpers checked and noted	☐	☐	☐
Plan supplies and venue	☐	☐	☐
Promote the event	☐	☐	☐
Track money safely	☐	☐	☐
Thank donors checked and noted	☐	☐	☐
Report results checked and noted	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Assign one person to handle money and keep a written record of everything collected.