Dairy Buyer Thank-You Template

A dairy buyer thank-you template for youth exhibitors to write a note to buyers or sponsors who purchased an animal or supported a project at a sale.

Farm / unit: _____ Date: _____ By: _____

Date and greeting

Thank the buyer by name

Name the animal and project

Mention what you learned

Share a memorable moment

Describe future plans

Offer an invitation to visit

Closing line

Signature and contact

TIP Send the note soon after the sale and write it by hand when you can, since personal notes stand out.