Farm Family Meeting Agenda Template

A farm family meeting agenda template. Use it to keep business discussions focused, record decisions, and assign follow-up tasks across generations. Fill it out in pencil so it is easy to update.

Farm / unit: _____ Date: _____ By: _____

Meeting date and place

Attendees

Opening and ground rules

Farm update

Financial review

Open issues

Decisions needed

Action items and owners

Next meeting date

TIP Keep meetings on a regular schedule and send the agenda ahead of time.