Beef Project Fundraiser Checklist

A beef project fundraiser checklist for youth groups planning an event or sale to support beef projects and club activities. Print it and keep it handy where the work gets done.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Set the purpose and the goal	☐	☐	☐
Get advisor and club approval	☐	☐	☐
Pick the date and place	☐	☐	☐
Check local rules and permits	☐	☐	☐
Assign jobs to members	☐	☐	☐
Promote the event	☐	☐	☐
Track money received and spent	☐	☐	☐
Thank supporters afterward	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Have an adult handle cash and keep clear records of money coming in and going out.