4-H Sponsorship Request Letter Template

A letter template for 4-H clubs and members to ask local businesses for sponsorship of a project, event, or club activity. Print it, fill in each section, and adjust the wording to suit your group.

Farm / unit: _____ Date: _____ By: _____

Date and business contact name

Introduction of the club or member

What 4-H does for youth

What you are asking for

How the sponsor will be recognized

Where funds or goods will be used

Contact details and thanks

Signatures of leader and member

TIP Check with your county 4-H office on approval and wording rules before you send any sponsorship letter.