4-H Reporter’s Scrapbook Guide

A how-to guide for the 4-H club reporter on building a scrapbook that captures club events, projects, and community news through photos, captions, and clippings.

Farm / unit: _____ Date: _____ By: _____

1. Choose a scrapbook format and theme
2. Gather photos at each meeting and event
3. Get permission before using member photos
4. Write a short caption for every picture
5. Save programs, ribbons, and news clippings
6. Organize pages by month or event
7. Write a brief story for major events
8. Share highlights with the local paper or club page

YOUR NOTES

TIP Label photos on the back or in a file name the same day, because names and dates are hard to recall later.

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