4-H | GUIDE

4-H Fundraiser Planning Guide

A planning guide for 4-H club fundraisers, from choosing an idea and getting approval to running the event and reporting what the club raised. Print it, follow the steps in order, and keep the copy handy for later reference.

Farm / unit: _____ Date: _____ By: _____

1. Set a purpose and goal for the fundraiser
2. Choose an activity that fits your members
3. Check with the 4-H office on approval
4. Review state and local rules on sales
5. Assign jobs and set a timeline
6. Promote the event to families and community
7. Handle and record money safely
8. Thank supporters and volunteers
9. Report results to the club

YOUR NOTES

TIP Get written approval from your county 4-H office before promoting any fundraiser so rules on money and sales are met.