4-H Fair Sponsorship Letter Template

A letter template for 4-H clubs asking local businesses to sponsor fair classes, awards, or events. Print it, fill in each section, and adjust the wording to suit your group.

Farm / unit: _____ Date: _____ By: _____

Date and business contact name

Introduction of the club or fair

What 4-H and the fair do for youth

What sponsorship supports

How sponsors are recognized

How to give or reply

Thanks and signature

Contact information

TIP Check with your fair board on approved sponsor wording and recognition options before sending.