4-H Club Meeting Attendance Sheet

An attendance sheet for 4-H club meetings to track who attended each meeting during the year. Print as many copies as you need and fill in a new line after each entry.

Farm / unit: _____ Date: _____ By: _____

Date	Member name	Present	Excused	Role or report	Initials

TIP Use a fresh sheet for each meeting or month and give the secretary a copy for the records.