4-H Club Field Trip Checklist

A checklist for 4-H club leaders planning a field trip, covering approval, transportation, supervision, safety, and follow-up. Print it, tick each box as you go, and file the page with your records.

Farm / unit: _____ Date: _____ By: _____

ITEM	OK	FIX	N/A
Trip approved by leader or office	☐	☐	☐
Destination confirmed	☐	☐	☐
Transportation arranged	☐	☐	☐
Permission forms collected	☐	☐	☐
Adult chaperones assigned	☐	☐	☐
First aid kit and contacts ready	☐	☐	☐
Meals and water planned	☐	☐	☐
Emergency plan reviewed	☐	☐	☐
Follow-up and thank-you notes	☐	☐	☐

NOTES / REPAIRS NEEDED

TIP Review the plan with chaperones before the trip and carry a list of all participants.

More farm satire, farm music and farm news at **farm.FM**

Related on farm.FM: Farm Field Days Draw 27 Salesmen, Three Farmers and One Man Who Came...